

Volunteer Code of Conduct

Wrestlingworth Goodwill Fund

Part 1 - Volunteer Agreement

The Charity depends on its volunteers for all of its work, including fundraising, work with local residents and at its operational through committee and trustee members. The organisation would simply not exist without the help of its volunteers.

As such, your help to the organisation is critical and we thank you for your support. We will do the best we can to make your volunteering experience with us as enjoyable and rewarding as possible.

We ask all our volunteers to sign an informal agreement as part of our volunteering processes.

I agree:

- To help the Wrestlingworth Goodwill Fund to fulfil its mission.
- To perform my volunteering role to the best of my ability.
- To complete and return paperwork as requested.
- To follow the organisation's procedures and standards, including health and safety and equal opportunities, in relation to its volunteers and clients.
- To maintain the confidential information of the organisation and of its clients.
- To meet time commitment and standards agreed to, except in exceptional circumstances,
- and give reasonable notice so other arrangements can be made.

Wrestlingworth Goodwill Fund will:

- Provide a safe environment to your volunteering.
- Give you guidance to do your role effectively with support and feedback.
- Value and respect you.
- Include you in the life of the charity.
- Recognise your contribution.

Part 2 - Code of Conduct

Safeguarding Adults, Young People & Children

All adults volunteer with, and on behalf of vulnerable adults, young people or children are accountable for the way in which they behave and for the steps they take to manage risk and safeguard vulnerable people.

Throughout all our work and activities the best interests of the people who use our services is our prime concern. We appreciate the time, energy and commitment that everyone brings to Wrestlingworth Goodwill Fund. Through our consistent approach we each play a part in helping to ensure that we support helps keep people safe.

Adults volunteering with older people, young people or children occupy a position of considerable trust. Our conduct and behaviour, including in our private life, must

demonstrate that we will always act in the best interests of the people with whom we come into contact.

We avoid any behaviour which may compromise our ability to safeguard these people and Wrestlingworth Goodwill Fund's reputation.

Volunteer Agreement and Code of Conduct

This Code of Conduct is accepted and signed by all trustees and volunteers of Wrestlingworth Goodwill Fund and ensures that we are all aware of our responsibilities and expectations in supporting our residents.

It is introduced to trustees and volunteers as part of their induction and indicates that we fully understand and are committed to Wrestlingworth Goodwill Fund's policies and procedures for safeguarding, confidentiality, information sharing and governance.

In order to acknowledge our individual responsibility to protect service users, and to reduce the likelihood of abuse taking place, each trustee and volunteer signs their agreement to:

- 1) model and promote Wrestlingworth Goodwill Fund's commitment to safeguarding in all aspects of their work and wider conduct, including in the use of social network sites
- 2) not to exploit or abuse their position
- 3) follow the policies and procedures relating to safeguarding, including this Code of Conduct, and policies relating to confidentiality and information sharing and information governance
- 4) follow Wrestlingworth Goodwill Fund's procedures for reporting concerns or about the behaviour of an individual without delay
- 5) undertake safeguarding training specific to their role in order to keep knowledge and skills up to date
- 6) model positive examples of behaviour
- 7) not make inappropriate, sexual or abusive remarks
- 8) listen to and respect the views of others
- 9) recognise that people can be adversely affected by words and actions and to sensitively challenge inappropriate, offensive, racist or abusive language and behaviour, when safe and appropriate to do so.